



## BOARDING INFORMATION FOR HORIZON - BVI

**Base:** Nanny Cay Marina, Tortola  
**Office Location:** Main plaza above Riteway provisioning store  
**Yacht Location:** 'J' Dock outside of the Geneker's Café area  
**Tel:** (284) 494 8787 **Toll Free (ph):** 877 494 8787 **Fax:** (877) 494 8787  
**Base Contact:** Courtney Frett or Christalen Ambrose-Thomas  
**Office Hours:** **8.30am to 5.30pm**  
**Taxi Coordinator:** Mike Smith **Cell/mobile:** (284) 496 0959

Please ensure that you have sent your flight details and arrival times so that we can arrange for Mike or one of his representatives to meet you at the airport. The taxi transfer is not included in your charter fee. The fare is \$15 per person (for 3 or more), \$18 per person for a couple and \$36 for 1 person. The journey time between the Terrence B Lettsome International Airport at Beef Island and Nanny Cay Marina is approximately 40 minutes. If you are arriving by ferry from St Thomas in to West End, please call us prior to your departure from St Thomas to let us know what ferry you will be using. The journey time from West End to the Horizon base is about 15 minutes. The fare is \$8 per person (for 3 or more), \$10 per person for a couple and \$20 for 1 person. (Please note all fares are subject to change without notice).

IF YOUR ARRIVAL IS DELAYED, PLEASE CALL OUR OFFICE (OPEN DAILY 8.30AM – 5.30PM) OR CALL MIKE SMITH AFTER OFFICE HOURS SO THAT WE CAN REARRANGE YOUR TAXIS. We cannot be responsible for taxi arrangements if we do not know changes in flight arrival details.

On arrival at the base during office hours, please come to the office where we will complete your paperwork and advise you of your chart and boat briefing times. Please note that whilst we can complete paperwork at any time after 8.30 a.m., boat boarding is at 12.00 noon. Your refrigerator will be switched on and ready for your provisions.

If you are arriving after office hours and have arranged a sleep-aboard, your boat will be ready for boarding after 5.00pm. Your taxi driver, Mike Smith or his representative will escort you to the correct slip. Further information can be found in the Welcome folder aboard your yacht on the facilities available at the Resort & Marina. Please come to the office after 8.30 a.m. the following morning to complete your paperwork and to receive your chart and boat briefing. If you have placed a provisioning order through Horizon Yacht Charters, your food will be stowed for you prior to your arrival.

If you have not booked direct with Horizon Yacht Charters and have booked your charter through a broker, please contact him/her and he/she will be happy to advise you on any further queries you may have.

We look forward to welcoming you on board.

May 20